

Improve your decision-making:

Knowledge, skills and tools to achieve better outcomes™



‘Nothing is more difficult, and therefore more precious, than to be able to decide’

- Napoléon Bonaparte

Course Overview

Good decision-making is the foundation of individual and organisational success. But what is a good decision and how do you know that you’ve made one? Ultimately, the only thing over which any of us have control are the decisions that we make. And yet, decision-making is something in which few of people are trained.

This one day course is designed to provide you with knowledge, skills and tools to make better decisions. As the environment in which public, private and not-for-profit organisations operate becomes more competitive, complex and uncertain, the need for individuals and organisations to make good decisions is more important than ever.

Limits on time and resources, however, mean that busy professionals simply do not have time to study the science of decision-making; or investigate the latest, evidence-based research on how to maximise the probability of achieving good outcomes by improving decision quality.

Drawing on insights from the field of Decision Analysis (pioneered at Stanford University), this workshop provides you with a practical, working knowledge of how to begin making better decisions *immediately*; knowledge which can be used to improve your individual performance, add value and contribute to your agency/department’s ability to achieve its objectives.

“More than 93 percent of participants surveyed say Improve your decision-making provided them with skills and tools to make better decisions in the future”

By the end of this course you will be able to:

- Approach future decisions with an understanding of what constitutes a good decision and why
- Contribute more effectively to your agency/department’s capacity to achieve its objectives through better framing, more effective use of information and alignment with organisational values
- Improve the quality of your short, medium and long term decisions by developing your ‘decision fitness’
- Improve your individual performance and add value to your organisation by consistently making better decisions

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Topics

- What is a good decision and how do you know that you've made one?
- Framing: How to ensure that you're solving the right problem
- The importance and value of good information (and how to effectively use it)
- The power of alignment and logically consistent reasoning
- Improving the quality of your decisions by developing your 'decision fitness'
- Making decisions and recommendations: process and checklist

Benefits to you

Decision-making is a skill. Like any other, it can be developed over time with the right information, training and practice. In addition to providing you with information that can assist you to make better decisions in your current role, this course will provide you with a decision-making framework that can be used to make better decisions in your personal life.

Benefits to your organisation

Completion of this course will benefit your organisation by providing you with knowledge, skills and tools which are needed to ensure that your short, medium and longer-term decisions are consistently *aligned* with your agency/department's vision, mission, goals, mandate and values.

Who should attend?

This course is designed for public sector professionals who are interested in acquiring *practical* knowledge, skills and tools to make better decisions in their professional and personal lives. It is also particularly useful for those who are working in a role in which they are expected to undertake analysis, strategic planning, successfully deliver project outcomes, prepare briefs/minutes, provide advice and make recommendations to managers, executives, and other senior decision-makers.

Testimonials

'The course was great, structured well with good examples used and ample course material provided'.

Participant, Hobart, May 2016

'The presenter was brilliant - eloquent, intelligent, complete knowledge of the subject'.

-Participant, Adelaide, June 2016.

'I now have a better understanding of the steps required to make better decisions and will definitely be using the Checklist'.

Participant, Hobart, May 2016.

'This course would improve everyone'.

-Participant, Adelaide, June 2016.

Event Details:

Date & Time:

Wednesday 16 August 2017
9:00 am – 4:00 pm

Venue:

Oaks Elan Darwin
31 Woods Street, Darwin, NT

Cost:

Early bird: \$345 per person*
Standard: \$395 per person

*Early bird offer applies to registrations on or before 30 June 2017. Places are limited. Registration includes morning tea, lunch and afternoon tea.

For more information or to register:

Web: www.nichollsconsulting.com.au | **Phone:** 0431 857 008 | **Register:** <https://improveyourdecision-making.eventbrite.com.au>